

# JCBS Volunteer Resource Centre

Director of Volunteers is June Farrar. She can be reached at: <u>jcbvolunteers@gmail.com</u>

Log your Volunteer Hours at: https://forms.gle/8hV8rcYxYhLSZndX7

Volunteer FAQ https://docs.google.com/document/d/1YTh6rdRzbJYX5MkSGDWPIu9H6xyJYgVymTDIYPKGcP 8/edit?usp=share\_link

#### Coppelia 2023 Pre-Show Volunteering

#### Drop-In RSVP for Weekend Rehearsal Volunteering

https://www.signupgenius.com/go/5080C4FADA62BAAFF2-drop

Key Master aka Volunteer Supervisor: Feb 11 - June F Feb 18 - June F Feb 25 - June F Mar 4 - Meg L Mar 11- June F Mar 18- Heather Z

## **Projects:**

Black Road Cases - dismantle the inner, wooden bracing inserts so it is a plain road case Due - March 30, 2023 Located - Heritage Square Basement Phone June 403-401-2104 or jcbvolunteers@gmail.com

**Website Tidy** - have you ever used Wix.com? Did you ever have a MySpace page in the '90's? It's as easy as that.

Due - Stage 1 - portal- end of March Stage 2 - website - May Stage 3 - advice for Nutcracker

Located - jcbs.ca

Description - work with our director of Communications, Chairs, and Artistic Director to update and improve our website and portal space. Aim is accurate and updated info at our website, and user friendly space that services JCBS operations ie. linking members with information, processing payment, posting schedules, linking volunteer sign ups, and more

### Positions:

**Key Master** - is available during weekend rehearsals. Their primary job is to grant access to physical spaces for volunteering (ie unlock the basement), assist volunteers in finding supplies, passing instructions along, locking up the JCBS spaces at day's end.